

1. PRESENT AND APOLOGIES:

Dr Brian Pezzutti (Chair), Mr David Frazer, Ms Hazel Bridgett, Mr Mark Humphries, Dr Joe Ogg, Dr Allan Tyson, Ms Deb Monaghan, Ms Rosie Kew, Professor Lesley Barclay, Ms Leone Crayden.

Via Teleconference : Dr Sue Page, Ms Leone Crayden (for part of meeting)

In Attendance : Mr Chris Crawford, Mr Murray Spriggs, Ms Jennifer Cleaver
(Secretariat)

Apologies: Mr Malcolm Marshall

2 Declaration of Pecuniary and/or Conflicts of Interest

Nil

The Board Chair acknowledged that the Board was meeting on Bundjalung country and acknowledged Elders past and present and honoured their work.

PRESENTATION OF PATIENT JOURNEY STORY

Patient Story – A story of a Surgical Patient

Ms Ann Scheffe, Director of Nursing and Midwifery, The Tweed and Murwillumbah Hospitals attended the Board Meeting and presented on a Patient Story about the journey of a Surgical Patient who had undergone many levels of care over a long period of time at both Murwillumbah and The Tweed Hospitals (TTH).

Dr Ogg suggested that TTH Management contact Lismore Base Hospital (LBH) to discuss its clinical redesign strategies in relation to operating theatre list management.

The Board thanked Ms Scheffe for attending the Board Meeting and sharing this Patient Story.

3. Previous Minutes:

a) The Minutes of the Board Meeting held on 2 October 2013 were ENDORSED as a true and accurate record of the meeting.

Moved: Ms Hazel Bridgett

Seconded: Dr Joe Ogg

CARRIED

b) The Abridged Minutes of 4 September 2013 were approved for placing on the NNSW LHD Internet Site..

Moved: Dr Allan Tyson

Seconded: Mr David Frazer

CARRIED

4. Business Arising from the Minutes:

4.1 A Brief on how the future membership of the Clinical Council will be made up, including the Clinical Council's suggestions for change of its membership, is to be submitted to the 30 October 2013 Board Meeting for consideration.

The Board endorsed that nominations be sought from the four Hospital Clinical Councils of representatives for the NSW LHD Clinical Council in July 2014 and that the NSW LHD Board nominate a selection panel to work with the Manager of Community and Clinical Engagement on the Expression of Interest (EOI) and selection processes for members of the NSW LHD Clinical Council as required.

The Board nominated Ms Rosie Kew, Ms Leone Crayden and Dr Allan Tyson as selection panel members to work with Mr Spriggs on the EOI and selection processes for members of the NSW LHD Clinical Council.

4.2 Members of the Board Sub-Committee set up to determine the level of information that is to be submitted to future Board Meetings, are to provide a Paper to the 30 October 2013 Board Meeting setting out how the level of information required is to be determined to guide the submission of information to future Board Meetings.

The Board endorsed the proposed format with the inclusion of an additional item under Item 6 entitled "Any Other Matters Arising from the Board Minutes". The Board also noted that at the commencement of the Board Meeting, Board Members will be asked to "star" any issue contained in Agenda Items 6, 13 and 14 for discussion, and if these are not "starred" then they will not be discussed but noted or endorsed, as appropriate.

4.3 Mr Murray Spriggs is to develop a position paper that takes into account the views put forward by Professor Barclay and Dr Page that sets out the local expertise that is available to provide Governance and Communication Training to the Aboriginal organisations across the LHD and submit it to the 30 October 2013 Board Meeting for consideration.

The Board endorsed the recommendations to support the referral of the identification of what Governance training is required to the first Aboriginal Partnership (AP) Meeting in 2014.

Action:

Mr M Spriggs is write to the North Coast Medicare Local advising that NSW LHD would support investigating the provision of locally delivered Governance training for Aboriginal Board Members or potential Board Members and is referring this proposal to the first Aboriginal Partnership Meeting in 2014 for advice.

4.4 The Board Chair is to discuss the release of the draft Media Release by NSW LHD with the Minister for Health and Medical Research at the Council of Board Chairs Meeting on 4 October 2013 advising that the NSW LHD Media Release will be circulated to the Media on 10 October 2013.

The Chair reported that in his discussions concerning the Media Release with the Director-General, Dr Foley had indicated that as a result of the implementation of ABF

into community based services, the LHD would see its financial position improve over the next few years.

The Chair advised that he and the Chief Executive had undertaken some Media interviews following on from the issuing of the Media Release.

The Board noted the NSW LHD Budget Heralds Opportunities and Challenges Final Media Release.

4.5 The Brief from Ms Katie Willey, Manager Workforce Change and Sustainability Service that provides information on programs and processes for new graduate and trainee Allied Health positions for NSW LHD is to be deferred to the 30 October 2013 Board Meeting for further discussion.

Ms Kew noted the issue raised by Ms Willey in the Brief, in relation to the LHD reaching its limit for taking on extra undergraduate students in terms of providing supervision for them. The LHD is at capacity due to the boost in funding for students received in recent years from HWA and if there is an expectation on the LHD to continually take on more undergraduate students, some more Staff will be required in the workforce to facilitate this training responsibility.

The Board noted the information provided in the Brief.

4.6 Mr Crawford is to provide written advice from Dr David Hutton, Executive Director Clinical Governance to the 30 October 2013 Board Meeting on what the process to introduce a unique number identifier for NSW LHD patients would involve.

Mr Crawford advised that Dr David Hutton, Executive Director Clinical Governance is liaising with the LHD Information and Communication Unit, as well as gathering information at the National level and he will submit a Brief on this matter to the 4 December 2013 Board Meeting for consideration.

Action:

Mr Crawford is to provide written advice from Dr David Hutton, Executive Director Clinical Governance to the 4 December 2013 Board Meeting on what the process to introduce a unique number identifier for NSW LHD patients would involve.

4.7 The Chief Executive is to request Dr David Hutton, Executive Director Clinical Governance to review the current Management of a Complaint or Concern about a Clinician investigative process with a view to ensuring adequate oversight of the process and that evaluation of the process and outcomes is occurring.

Dr Tyson indicated that there is some variation as to what can be used as evidence in relation to a clinical complaint and what can be used as evidence in relation to a Human Resources complaint, and Dr Hutton may be able to outline how this difference can be better reconciled, when he presents the requested information to the Board at the 4 December 2013 Board meeting.

Action:

Dr David Hutton, Executive Director Clinical Governance is to review the current

Management of a Complaint or Concern about a Clinician investigative process with a view to ensuring adequate oversight of the process and that evaluation of the process and outcomes is occurring and provide a Brief to the 4 December 2013 Board Meeting for consideration.

- 4.8 The Chief Executive is to request Dr David Hutton, Executive Director Clinical Governance to provide a Brief on changes to the wording of the Risk Register to the 30 October 2013 Board Meeting following consultation with Mr David Frazer, NNSW LHD Board Member.**

Mr Frazer advised that the document submitted to the Board on the changes to the wording of the NNSW LHD Risk Register does not address his concerns in relation to the wording of the Risk Register, however he noted that it is a first step in addressing his concerns. Mr Frazer indicated that he will provide additional comments under Item 8.4.

Mr Crawford noted that Mr Frazer had indicated that a different approach needs to be considered in making an assessment of the LHD Risk Register, and that will be dealt with as part of the discussions that will occur at the half day Risk Management Workshop in December 2013.

- 4.9 Mr Crawford is to provide feedback to the 30 October 2013 Board Meeting on the outcome of his continuing contact with the Richmond Valley Council General Manager concerning the scheduling of a meeting with him and the Mayor to discuss the service changes at Casino Hospital.**

Mr Crawford advised that following further negotiations, the Board Chair and Chief Executive will be meeting with the Richmond Valley Council Mayor and General Manager on 7 November 2013.

Action:

Mr Crawford is to provide feedback on the outcome of the meeting of 7 November 2013 with the Richmond Valley Mayor and General Manager to the 4 December 2013 Board Meeting.

- 4.10 Ms Maureen Lane, Manager Planning and Performance is to review the 2013/14 Budget to ascertain if it is aligned with the existing NNSW LHD Strategic Plan and provide advice to the 30 October 2013 Board Meeting**

Mr Crawford advised that Ms Lane, Manager Planning and Performance has been on extended Annual Leave and so has not been able to undertake this analysis. Ms Lane will provide a brief on her review of the 2013/14 Budget to ascertain if it is aligned with the existing NNSW LHD Strategic Plan to the 4 December 2013 Board Meeting.

Action:

Ms Maureen Lane, Manager Planning and Performance is to review the 2013/14 Budget to ascertain if it is aligned with the existing NNSW LHD Strategic Plan and provide advice to the 4 December 2013 Board Meeting

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- 4.11 The Chief Executive is to draft a letter for the Board Chair's signature to all Members of the NSW LHD Mental Health Staff congratulating them on the excellent results achieved in the NSW Patient Survey – Mental Health Patients.**
The Board noted the letter to Dr Richard Buss, Executive Director, Mental Health and Drug and Alcohol Service dated 8 October 2013 congratulating the Mental Health Staff on the excellent results achieved in the NSW Patient Survey – Mental Health Patients.
- 4.12 The Board Chair is to forward a letter of congratulations on behalf of the NSW LHD Board, to Mr Chris Crawford, Chief Executive, on his appointment to the Ministerial Advisory Committee.**
The Board noted the letter to Mr Chris Crawford, Chief Executive, dated 8 October 2013 congratulating him on his appointment to the Ministerial Advisory Committee.
- 4.13 The suggestion that when resignations were received by the MDAAC of long standing Medical Officers an appropriate letter of thanks signed by the Chief Executive and Board Chair is forwarded to the Medical Officer is to be considered by MDAAC and a process is to be established that would support letters of thanks to resigning long standing Medical Officers being sent.**
The Board noted the memorandum to Mr John Wickham, District Manager Medical Administration dated 21 October 2013 requesting that a process is established that would support letters of thanks to resigning long standing Medical Officers being forwarded from the Chief Executive and Board Chair, be considered by the Medical and Dental Appointments Advisory Committee.
- The Board Chair is to forward a letter of thanks to Dr David Cody for his years of service to NSW LHD and its predecessor organisations.**
The Board noted the letter of thanks to Dr David Cody, dated 23 October 2013 for his years of service from the Board Chair.
- 4.14 The Board Chair is to forward a letter to Mr McGuigan and the Finance Team congratulating them on their efforts and thanking them for their work with the NSW State Audit Office in completing the end of financial year work.**
The Board noted the letter to Mr James McGuigan, Executive Director of Finance dated 21 October 2013 congratulating the Finance Team on their efforts and thanking them for their work with the NSW State Audit Office in completing the end of year work.
- 4.15 Mr Jones, Acting Chief Executive is to discuss the issue of communication by LBH JMOs with Medical Officers from referring Hospitals within the Richmond Clarence Health Service Group with the Richmond Network Director of Medical Services.**
The Board noted the memorandum to Ms Lynne Weir, Executive Director Richmond Clarence Health Service Group dated 21 October 2013 requesting that the issue of communication by LBH JMOs with Medical Officers from referring Hospitals within the Richmond Clarence Health Service Group is discussed with the Richmond Network Director of Medical Services.
- 4.16 Mr Jones, Acting Chief Executive is to request that Ms Annette Symes, Executive Director of Nursing and Midwifery, develop a Brief to be provided to Mr Chris**

Gulaptis, MP, Member for Clarence, on Nursing Hours Per Patient Day ratios for Grafton Base Hospital (GBH) and the classification of GBH that impacts on the funding provided to regional and rural Hospitals.

The Board noted the memorandum to Ms Annette Symes, Executive Director of Nursing and Midwifery dated 21 October 2013 requesting that a Brief is submitted to the Chief Executive that sets out the issues that relate to GBH and the Nursing Hours Per Patient Day formula and the classification of GBH that impacts on Nurse funding.

Mr Crawford advised that Ms Symes has submitted a Brief containing the requested information and this will be included in a letter to Mr Gulaptis and a copy of the letter to Mr Gulaptis will be included in the 4 December 2013 Board Meeting Agenda for information.

Action:

Mr Crawford is to forward a letter to Mr Chris Gulaptis, MP, Member for Clarence that provides information on Nursing Hours Per Patient Day ratios for GBH and the classification of GBH that impacts on the funding provided to regional and rural Hospitals. A copy of the letter to Mr Gulaptis is to be submitted to the 4 December 2013 Board Meeting for information.

Other Business Arising Items:

The Chair noted that on Page 27 of the 2 October 2013 Board Meeting Minutes fifth paragraph the amount that he should have reported in relation to the LHD Budget is \$632 million and not \$636 million, as he had indicated to that meeting.

The Chair referred to page five of the 2 October 2013 Board Meeting Minutes seventh paragraph in relation to the percentage total of funding expended on Community Based Services.

The Chair reported that there is no known benchmark for how much funding should be spent on Community Based Services and that the percentage varies across each LHD.

The Chair referred to Item 4.14 of the 2 October 2013 Board Meeting Minutes page 8 in relation to the item that was to provide reassurance to the Board that Human Resource processes in relation to the management of Complaints about Clinicians have been amended in response to the issues that had been raised by the Board. Mr Crawford reported that he has discussed with Dr Hutton that he should consider with regard to the content of the Management of a Complaint or Concern About A Clinician (MCCC) Policy the need to include an appeal mechanism or the opportunity for a second opinion to be obtained, as appropriate, in this Policy.

The Chair referred to the matter of Police and NSW Ambulance Service “dropping off” Mental Health Patients at Byron District Hospital and his request to have this issue included on the NNSW LHD Risk Register.

The Chair advised that Ms Bernadette Loughnane, Executive Director Tweed Byron Health Service Group has reported that this matter is now included in the Risk Register.

The Chair referred to advice from Mr Chris Gulaptis, MP, Member for Clarence, that he will discuss with his regional colleagues the issues raised by the LHD concerning the meeting of targets and funding for community based services.

The Chair advised that the Chief Executive will write to Mr Gulaptis to encourage him to discuss with his regional colleagues the issues raised by the LHD concerning the meeting of targets and funding for community based services for rural and regional LHDs.

Action:

Mr Chris Crawford is to write to Mr Chris Gulaptis, MP, Member for Clarence to encourage him to discuss with his regional colleagues the issues raised by the LHD concerning the meeting targets and funding for community based services for rural and regional LHDs.

The Chair referred to page 16 and the information provided by the LHD for inclusion in the MOH Annual Report that included information on capital works.

The Chair suggested that more patient focussed information should be provided, when submitting information about the LHD's activities and achievements over the previous year for inclusion in the MOH Annual Report.

Mr Crawford responded that he will request Ms Sue Walker, Media Co-ordinator, to include more patient focussed items in future LHD submissions to MOH for inclusion in future MOH Annual Reports.

The Chair referred to the issue he had raised concerning funding for the Nepean Hospital Carpark.

The Chair reported that he had raised the issue of funding for the Nepean Hospital Carpark with the Minister for Health and Medical Research and was advised that the Hospital was provided with funding for the development of the carpark, as it was an election commitment.

The Chair referred to the query raised by Mr Frazer on whether the Triage 3 target was decreased to 71%.

Mr Crawford responded that for Triage 3 the target is still 75%. It was the 2013 NEAT target that was reduced from 76% to 71%.

5. NNSW LHD Board Resolution & Decision Register.

The Updated NNSW LHD Board Resolution and Decision Register from the 2 October 2013 Board Meeting was noted.

5.1 Changes to Register Items 231, 238, 246, 247, 250, 251 255, 258 and 260 covered in Item 4 Business Arising.

Noted

5.2 New Register items 265 to 271 covered in Item 4 Business Arising.

Noted

6. Chief Executive's Report

Mr Crawford referred to the issues that were covered in the Chief Executive report to the Board, which included the Acting Chief Executive, Health On A Page, Kyogle General Practice, NEAT, NEST and Triage Results, Clinical Service Planning – Byron Shire Central Hospital, Coraki HealthOne Service Master Plan, Bonalbo Multipurpose Service Feasibility Study, The Tweed Hospital Master Planning, LBH Upgrades, Work Health and Safety Quarterly Reports, Collaborations with the North Coast NSW Medicare Local, NNSW LHD Budget, NSW Kids and Families, Meeting with Richmond Valley Council, Mental Health Service Developments, Interim HealthShare Chief Executive, Richmond Network Periodic Review, Community Consumer Engagement, Pottsville HealthOne Centre Community Recognition, Aboriginal Partnership Agreement, Board Criticised, Clinician Engagement, Innovation Symposium and Dinner, Chief Operating Officer, Flouride Debate, Lismore Multistorey Carpark, LBH Health Precinct, Information Communication Technology, Rural E-Health Consultation, Visiting Medical Officer Contracts and Northern Rivers General Practitioner Survey Results.

Dr Tyson noted that there are a lot of individuals in the Clarence Network, who have expended considerable time in working to meet the Accreditation Standards and he proposed that the Chief Executive and Board Chair write to these Staff and thank them for their efforts in achieving this great result for the Clarence Network, especially for GBH. The Board ENDORSED that letters be sent to individual Clarence Network Staff, including GBH Staff, thanking them for their efforts, which lead to the achievement of such a great Accreditation result. Mr Crawford asked that Dr Tyson provide him with the names of the specific Staff who should be thanked, to enable letters of thanks to be sent to them from the CE and Board.

Action:

Dr Allan Tyson is to provide the names of the Clarence Network, especially GBH Staff, who are to be forwarded letters of thanks from the Board Chair and Chief Executive, thanking them for their work in achieving an excellent Accreditation result for Clarence Network, especially at GBH.

The Board endorsed the Chief Executive's Report.

7. Minutes – Governance Committees

7.1 Finance and Performance Committee Meeting (F&PC)

Mr Humphries provided a verbal report on the F&PC Meeting held on 23 October 2013.

The unconfirmed Minutes of the FPC Meeting held on 23 October 2013 were noted.

7.2 Health Care Quality Committee (HCQC)

The Board noted the written report that was tabled by Ms Kew arising from the HCQC Meeting held on 8 October 2013.

The unconfirmed Minutes of the HCQC held on 10 September 2013 were noted.

7.3 Medical and Dental Advisory Appointments Committee (MDAAC)

Ms Bridgett provided a verbal report on the MDAAC Meeting held on the 10 October 2013.

The unconfirmed Minutes of the MDAAC Meeting held on 10 October 2013 were noted.

7.4 Health Services Development Committee (HSDC)

The Board noted that the most recent meeting of the HSDC was held on 29 October 2013 and the Minutes of that HSDC Meeting will be submitted to the 4 December 2013 Board Meeting for consideration.

7.5 Audit and Risk Committee (ARC)

The Board noted that the next meeting of the ARC is to be held on 11 December 2013.

7.6 NNSW LHD Clinical Council

The Board noted that the Minutes of the NNSW LHD Clinical Council Meeting held on 22 October 2013 will be submitted to the 4 December 2013 Board Meeting for consideration.

7.7 Community Engagement Advisory Council (CEAC)

The Board noted that the next meeting of the CEAC Meeting is scheduled for 2 December 2013.

7.8 Medical Staff Executive Council (MSEC)

The Board noted that the next Meeting of the MSEC is scheduled for 14 November 2013.

8. General Business:

8.1 Aboriginal Health Partnership Agreement

The Board ENDORSED the Aboriginal Health Partnership Agreement for the period 1 January 2014 to 31 December 2015 to be signed by the NNSW LHD Board Chair and Chief Executive.

Moved: Dr Allan Tyson
Seconded: Ms Deborah Monaghan
CARRIED

8.2 NNSW LHD Strategic Risk Register October 2013

Mr Frazer noted the requirement for the LHD to forward the NNSW LHD Strategic Risk Register reviewed in October 2013, to the MOH and advised that an appropriate covering letter will also be forwarded expressing the LHD's concerns with the current wording of the document. The letter will also indicate that the LHD is holding a workshop in December 2013 to review the content of the NNSW LHD Risk Register, Mr Frazer said.

Mr Frazer reported that he has had some discussion and email correspondence with Dr Hutton and suggested that some consideration be given to having the risk description based upon the LHD Service Agreement Key Performance Indicators, particularly the Category 1 indicators, rather than how it is currently worded.

Mr Crawford suggested to the Board that the Risk Management Workshop scheduled for 12 December 2013, is the forum where further discussion on the content of the Risk Register should be held. Mr Crawford also stated, that in addition to discussion taking place at that workshop, that Dr Hutton be invited to attend a pre-Board Meeting either in January 2014 or early March 2014, to have a good discussion with Board Members on this topic, at which time Dr Hutton may be able to outline a way forward for reporting future LHD Risks in a way that the Board finds satisfactory.

Action:

Mr Frazer is to provide a Brief to the 29 January 2014 Board Meeting advising of the outcome of the 12 December 2013 Risk Management Workshop to consider the wording of the NSW LHD Risk Register.

Dr David Hutton, Executive Director Clinical Governance is to be invited to attend a discussion on the wording of the NSW LHD Risk Register with the Board prior to either of the 29 January 2014 or 5 March 2014 Board Meetings.

8.3 Final Coraki HealthOne Centre Master Plan

The Chair advised that the final Coraki HealthOne Centre Coraki Master Plan was considered at the HSDC Meeting held on 29 October 2013 where good discussion was held about some queries raised by Ms Maureen Lane, Manager Planning and Performance, with the Consultant who prepared the Master Plan.

The Chair indicated that overall the Coraki HealthOne Centre Master Plan Report was a very good document, which identifies and meets the needs of the Coraki community.

Ms Bridgett reported to the Board that the Consultant Architect, Mr Aladin Niazmand was excellent and his most helpful qualities were his calmness and gentlemanly behaviour, which were of assistance during the consultation process.

The Board ENDORSED the Coraki HealthOne Centre Master Plan Report.

Action:

Mr Crawford is to draft a letter for the Board Chair's signature to Mr Aladin Niazmand, Consultant Architect, thanking him for his work on three projects that he has been involved with, being the Coraki HealthOne Centre Master Plan, The Tweed Hospital Master Plan and the Bonalbo Multipurpose Feasibility Study.

9. For Information:

9.1 Letter to Mr Vahid Saberi, Chief Executive Officer, North Coast Medicare Local dated 18 October 2013 advising of Board's endorsement of the proposal to co-locate Community and Allied Health Clinicians with General Practices

Ms Kew enquired who is to be on the Joint Steering Committee to draft a framework to guide the pilot for the co-location of Community Health Clinicians in local General Practices and if it is appropriate for a Board Member to be a member of the Steering Committee?

Mr Crawford responded that as this exercise is an operational matter, it is not proposed that a Board Member would be appointed to the Steering Committee. The Steering Committee will be working through concerns that were raised as part of the consultation process to mitigate any risks and a further Report will be submitted to the Board, following the work that will be undertaken by the Steering Committee, prior to a final decision being made by the Board on this proposal, Mr Crawford said.

10. Business Without Notice:

- Ms Bridgett sought approval from the Board to attend a Health Literacy Network Meeting at Sydney University on 26 November 2013. Ms Bridgett advised that as a member of Consumers Health Forum Australia, she is able to meet the cost of the \$110.00 registration for the Meeting, however she requested that her air travel be funded by the LHD. Ms Bridgett noted that she would not require any accommodation to be funded by the LHD.

The Board ENDORSED that the cost of air travel for Ms Bridgett to attend the Health Literacy Network Meeting in Sydney on 26 November 2013 will be met by the LHD Board Cost Centre.

11. Correspondence In:

11.1 Letter from Chris Puplick, AM, Chair, Justice Health and Forensic Mental Health Network dated 4 October 2013 concerning the proposed Workshop for Chairs of LHD/SN FPC Sub-Committees

The Chair noted that the letter from Mr Chris Puplick, AM, Chair, Justice Health and Forensic Mental Health Network dated 4 October 2013 concerning a proposed Workshop for Chairs of LHD/SN FPC Sub-Committees was submitted to the 23 October 2013 FPC Meeting for consideration, however it was not discussed as Mr Malcolm Marshall was not able to attend that FPC Meeting.

The Chair indicated that this letter should be resubmitted to the 26 November 2013 FPC Meeting for consideration.

Action:

The letter from Chris Puplick, AM, Chair, Justice Health and Forensic Mental Health Network dated 4 October 2013 concerning the proposed Workshop for Chairs of LHD/SN FPC Sub-Committees is to be resubmitted to the 26 November 2013 FPC Meeting for consideration.

11.2 Letter from Jillian Skinner, MP, Minister for Health and Medical Research dated 9 October 2013 concerning the "Donate life and give your people a second chance at life" brochure

Noted

11.3 Letter from Dr Glenn A Taylor, concerning the Richmond Network Public Ophthalmology Service dated 20 September 2013

Noted

11.4 Letter from Jillian Skinner, MP, Minister for Health and Medical Research dated 23 September 2013 concerning the NSW LHD and Gold Coast Hospital and Health Service Cross Border Executive Committee Report for 2011/12

Noted

11.5 Letter from Ron Calvert, Chief Executive, Gold Coast Hospital and Health Service dated 25 September 2013 concerning the commencement of Radiation Oncology and Radiation Therapy Services by Gold Coast Hospital and Health Service

Noted

11.6 Letter from Dr Mary Foley, Director-General, NSW Ministry of Health dated 24 September 2013 concerning the NSW LHD 2013 Asset Strategic Plan

Noted

12. Correspondence Out:

12.1 Letter to Dr Glenn A Taylor, dated 11 October 2013 in response to his letter of 20 September 2013 concerning the Richmond Network Public Ophthalmology Service

Noted

12.2 Letters to invitees to attend the NSW LHD Board Meeting on 30 October 2013 at The Tweed Hospital – Dr Ian McPhee, Chair TTH Medical Staff Council, Ms Jennifer McKellar, TTH Auxiliary, Mr Geoff Provest, MP, Member for Tweed and Mr Barry Longland, Mayor Tweed Shire Council.

Noted

12.3 Letter to Ms Janelle Saffin, dated 1 October 2013 thanking her for her contribution as the former Member for Page.

Noted

12.4 Letter to Mr Malcolm Marshall, Chair, NSW LHD FPC seeking feedback on the proposed Workshop for Chairs of LHD/SHN FPC Sub-Committees

Noted

14. Next Meeting: Wednesday 4 December 2013, Ground Floor Meeting Room, Crawford House, Hunter Street, Lismore commencing at 1.30pm.

Annual Community and Stakeholder Meeting commencing at 5.30pm at the Goonellabah Sports Club, Oliver Avenue, Goonellabah

There being no further official business, the Chair declared the meeting closed at 4.27pm.

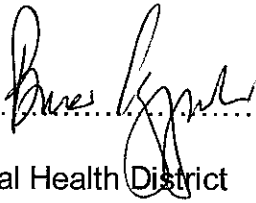
4.30pm – 5.00pm

Dr Ian McPhee, Chair, Medical Staff Council, The Tweed Hospital, Mr Phil Youngblutt,

Councillor, Tweed Shire Council and Ms Jennifer McKellar, President, The Tweed Hospital Auxiliary attended and discussed matters of interest with the Board.

There being no further official business, the Acting Chair declared the meeting closed at 5.20pm.

I declare that this is a true and accurate meeting record.

Signed  Date 3 Mar 14

Dr Brian Pezzutti
Chair, Northern NSW Local Health District